



Respect



Achievement



Kindness



Inclusion



**SHELFORD**  
PRIMARY SCHOOL

*Achieving great things*

Dear Parent/Guardian,

Shelford Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to offer a wider range of subjects and special curriculum experiences eg AUSLAN, MARC & MACC Van and The Arts. It has also enabled us to provide enhanced digital learning opportunities.

Value for Money – for \$180, your contribution covers all of this and more!

1. Classroom resources – including take home books, literacy and numeracy resources, & classroom library updates
2. 1:1 Ipads and Thinks pads
3. Furniture upgrades
4. Grounds maintenance
5. Art, STEM, PE, the Arts & Auslan materials
6. MARC & MACC Van

Under the Department of Education and Training's [Parent Payments Policy](#), Victorian government schools are required to provide transparent information to their school community on voluntary parent contributions. For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Please find below our parent payment arrangements for 2026.

Yours sincerely,

Nicola Ross  
Principal

Amy Anthony  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Year P-6 Classroom consumables, materials & equipment  Student supplies and stationery (\$10) Art – paint, crayons, canvas, glitter, coloured paper (\$10) Mathematics – numeracy kits (\$10) English – book boxes (\$10) Auslan resources (\$10) Performing Arts / Music resources (\$10) Sports – equipment (\$10) MARC Van & MACC Van resources (\$60)	\$130
Year P-6 Online Subscriptions <ul style="list-style-type: none"> <li>● My Literacy - Essential Assessment (\$10)</li> <li>● My Numeracy- Essential Assessment (\$10)</li> </ul>	\$20
<ul style="list-style-type: none"> <li>● Year P-6 Printing and Photocopying of worksheets and learning materials</li> </ul>	\$10
<b>Other Contributions</b> – for non-curriculum items and activities	<b>Amount</b>
<ul style="list-style-type: none"> <li>● School grounds maintenance and improvements</li> </ul>	\$20
<b>Total Amount</b>	<b>\$180.00</b>

### **Extra-Curricular Items and Activities - provided on a user pays basis**

Shelford Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	
Optional Year 3 camp	\$380 approx	
Optional Year 4 camp	\$375 approx	
Optional Year 5 camp	\$380 approx	
Optional Year 6 camp	\$350 approx	
Other optional camps, excursions & activities to be scheduled	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

### **Payment methods**

Payments can be made to Shelford Primary School by direct deposit or cash.

#### **banking details**

Shelford Primary School  
 BSB- 033606  
 Acct No - 830966

### **Financial Support for Families**

Shelford Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (eligibility criteria applies)
- State Schools' Relief
- Payment Plans for Extra Curricular Items & Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

***Carolyn Wilson (Business Manager) or Nicola Ross (Principal)***

**Ph: 03 52813291 | Email: [Shelford.ps@education.vic.gov.au](mailto:Shelford.ps@education.vic.gov.au)**

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.